

Aeries Course Request Submission

Follow the steps below carefully to submit your course requests for sophomore year.

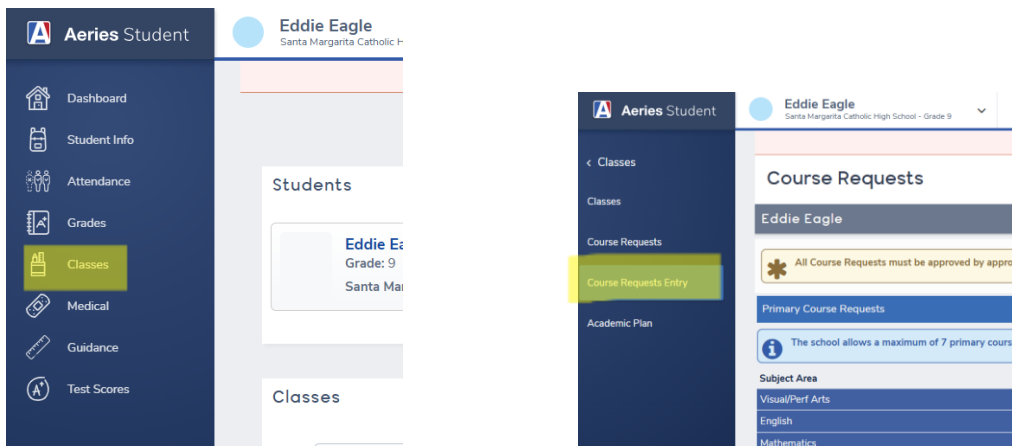
Before submitting, check the **course code** in the *Course Description Book* on the [website](#) to make sure you select the correct class. If you have questions at any point, **contact your School Counselor**.

Step1: Log in to [Aeries](#)

- Your individual student Login and Password will be required.

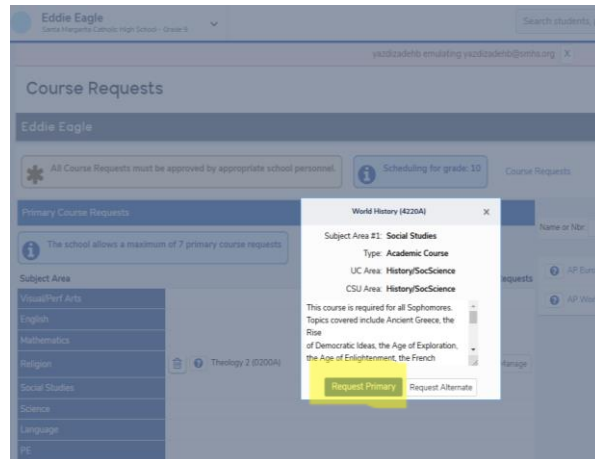
Step 2: Navigate to the “CLASSES” tab on the left side menu on the left menu

- Click on “**COURSE REQUEST ENTRY**”



Step 3: Select & Add Courses

- Use the **Filter Courses** dropdown or the **search bar** to find classes
- When selecting a course:
 - Double-check the **course code** using the Course Description Book
 - Review **prerequisites**, especially for Honors or AP classes
- Click on a course and select “**REQUEST PRIMARY**” for your first choice
- For electives:
 - Add **two alternate electives** using “**REQUEST ALTERNATE**”
 - Alternate choices are required in case your first choice is full or conflicts with another class



Remember: Your course requests must include 7 classes:

- Theology
- English
- Math
- Science
- Social Studies
- World Language
- 1 Elective (and 2 alternate elective options)

Note: If you do **not** see a course that you qualify for and would like to take, please reach out to your School Counselor. ***All Course Requests will be reviewed and approved by the school.**

Step 5: DOUBLE CHECK

Once you see all SEVEN classes filled and TWO Alternate Course Requests you are done!

